



2020 TAEF FELLOWS - SUPERVISOR EVALUATION FORM

Intern Performance Evaluation

An internship is a learning opportunity for students. Students should therefore receive feedback on their performance so that they can grow professionally. This form can be used to help the student learn what he or she did well and where he or she can improve. This form should be modified as appropriate. Please encourage students to have their internship site supervisor complete this evaluation.

This evaluation can be done at the beginning of the internship and at the end.

Intern Student

Name: Ghozouani Athem

Company

Name: FlatGlobe Tunisia

Supervisor:

fed Ayman Saadya

Please answer the following questions:

Project Work

1. Degree to which Fellow completed project:

Consistently Falls Below Expectations

Does not meet expectations

Meets expectations

Exceeds Expectations in Some Areas or Sometimes

Consistently exceeded expectations

Comments:

2. Quality of work:

Consistently Falls Below Expectations

Does not meet expectations

Meets expectations

Exceeds Expectations in Some Areas or Sometimes

Consistently exceeded expectations



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Comments:

3. Had key skills necessary for the project: (name skills)

Consistently Falls Below Expectations

Does not meet expectations

Meets expectations

Exceeds Expectations in Some Areas or Sometimes

Consistently exceeded expectations

Comments:

4. Improvement and feedback: Fellow sought feedback and worked to improve his/her work

Consistently Falls Below Expectations

Does not meet expectations

Meets expectations

Exceeds Expectations in Some Areas or Sometimes

Consistently exceeded expectations

Comments:

Overall Work Ethic

5. Work ethic: (integrity, willingness to take on additional work, looks for additional ways to contribute)

Consistently Falls Below Expectations

Does not meet expectations

Meets expectations

Exceeds Expectations in Some Areas or Sometimes

Consistently exceeded expectations



Comments:

6. Job Readiness (punctuality, professional appearance, dependability):

Consistently Falls Below Expectations

Does not meet expectations

Meets expectations

Exceeds Expectations in Some Areas or Sometimes

Consistently exceeded expectations

Comments:

7. Interpersonal/Teamwork Skills (pleasant to work with, collaborative, works well on a team):

Consistently Falls Below Expectations

Does not meet expectations

Meets expectations

Exceeds Expectations in Some Areas or Sometimes

Consistently exceeded expectations

Comments:

Skills

8. Oral communication skills:

Consistently Falls Below Expectations

Does not meet expectations

Meets expectations

Exceeds Expectations in Some Areas or Sometimes

Consistently exceeded expectations

Comments:



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9. Written communication skills:

Consistently Falls Below Expectations

Does not meet expectations

Meets expectations

Exceeds Expectations in Some Areas or Sometimes

Consistently exceeded expectations

Comments:

10. Analytical and problem-solving skills:

Consistently Falls Below Expectations

Does not meet expectations

Meets expectations

Exceeds Expectations in Some Areas or Sometimes

Consistently exceeded expectations

Comments:

11. Computer skills:

Consistently Falls Below Expectations

Does not meet expectations

Meets expectations

Exceeds Expectations in Some Areas or Sometimes

Consistently exceeded expectations

Comments:



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Additional Comments

Areas of excellence:

- Quality of work.
- Punctuality / professional appearance.
- Interpersonal and team work.

Areas for improvement:

- Problem solving

Additional comments :