

## 2017 TAEF FELLOWS - SUPERVISOR EVALUATION FORM

This evaluation is designed to provide feedback on job performance and related issues to assist the student.

Please answer the following questions:

### General information :

Date :

1. Fellow Name :

Asma GUIZANI

2. Major :

3. Internship Site :

eXo PlatformMEA

4. Supervisor :

Boubaker Khanfir

### Project Work:

1. Degree to which Fellow completed project:

- 1-Did not meet expectations
- 2-Met most expectations
- 3-Met all expectations
- 4-Exceeded expectations
- 5-Greatly exceeded expectations

Comments:

2. Quality of work:

- 1-Did not meet expectations
- 2-Met most expectations
- 3-Met all expectations
- 4-Exceeded expectations
- 5-Greatly exceeded expectations

Comments:

3. Had key skills necessary for the project: (name skills)

- 1-Did not meet expectations
- 2-Met most expectations
- 3-Met all expectations
- 4-Exceeded expectations
- 5-Greatly exceeded expectations

Comments:

**4. Improvement and feedback: Fellow sought feedback and worked to improve his/her work**

- 1-Did not meet expectations
- 2-Met most expectations
- 3-Met all expectations
- 4-Exceeded expectations
- 5-Greatly exceeded expectations

Comments:

**Overall Work Ethic**

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**5. Work ethic: (integrity, willingness to take on additional work, looks for additional ways to contribute)**

- 1-Did not meet expectations
- 2-Met most expectations
- 3-Met all expectations
- 4-Exceeded expectations
- 5-Greatly exceeded expectations

Comments:

**6. Job Readiness (punctuality, professional appearance, dependability):**

- 1-Did not meet expectations
- 2-Met most expectations
- 3-Met all expectations
- 4-Exceeded expectations
- 5-Greatly exceeded expectations

Comments:

**7. Interpersonal/Teamwork Skills (pleasant to work with, collaborative, works well on a team):**

- 1-Did not meet expectations
- 2-Met most expectations
- 3-Met all expectations
- 4-Exceeded expectations
- 5-Greatly exceeded expectations

Comments:

### **Skills:**

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#### **8. Oral communication skills:**

- 1-Did not meet expectations
- 2-Met most expectations
- 3-Met all expectations
- 4-Exceeded expectations
- 5-Greatly exceeded expectations

Comments:

#### **9. Written communication skills:**

- 1-Did not meet expectations
- 2-Met most expectations
- 3-Met all expectations
- 4-Exceeded expectations
- 5-Greatly exceeded expectations

Comments:

#### **10. Analytical and problem-solving skills:**

- 1-Did not meet expectations
- 2-Met most expectations
- 3-Met all expectations
- 4-Exceeded expectations
- 5-Greatly exceeded expectations

Comments:

#### **11. Computer skills:**

- 1-Did not meet expectations

- 2-Met most expectations
- 3-Met all expectations
- 4-Exceeded expectations
- 5-Greatly exceeded expectations

Comments:

## Additional Comments

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### Areas of excellence:

Comments:

### Areas for improvement:

Comments:

### Additional comments:

Comments: