

2020 TAEF FELLOWS - SUPERVISOR EVALUATION FORM

Intern Performance Evaluation

An internship is a learning opportunity for students. Students should therefore receive feedback on their performance so that they can grow professionally. This form can be used to help the student learn what he or she did well and where he or she can improve. This form should be modified as appropriate. Please encourage students to have their internship site supervisor complete this evaluation. This evaluation can be done at the beginning of the internship and at the end.

Intern Student Name: _____ Chayma Ben Dhafer _____

Company
Name: _____ Onboard _____

Supervisor: _____ Amine Troudi _____

Please answer the following questions:

Project Work

1. Degree to which Fellow completed project:

- ☐ Consistently Falls Below Expectations
- ☐ Does not meet expectations
- ☐ Meets expectations
- ☐ **Exceeds Expectations in Some Areas or Sometimes**
- ☐ Consistently exceeded expectations

Comments:

2. Quality of work:

- ☐ Consistently Falls Below Expectations
- ☐ Does not meet expectations
- ☐ **Meets expectations**
- ☐ Exceeds Expectations in Some Areas or Sometimes
- ☐ Consistently exceeded expectations

Comments:

3.Had key skills necessary for the project: (name skills)

- ☐ Consistently Falls Below Expectations
- ☐ Does not meet expectations
- ☐ **Meets expectations**
- ☐ Exceeds Expectations in Some Areas or Sometimes
- ☐ Consistently exceeded expectations

Comments:

4.Improvement and feedback: Fellow sought feedback and worked to improve his/her work

- ☐ Consistently Falls Below Expectations
- ☐ Does not meet expectations
- ☐ **Meets expectations**
- ☐ Exceeds Expectations in Some Areas or Sometimes
- ☐ Consistently exceeded expectations

Comments:

Overall Work Ethic

5. Work ethic: (integrity, willingness to take on additional work, looks for additional ways to contribute)

- ☐ Consistently Falls Below Expectations
- ☐ Does not meet expectations
- ☐ Meets expectations
- ☐ Exceeds Expectations in Some Areas or Sometimes
- ☐ **Consistently exceeded expectations**

Comments:

6. Job Readiness (punctuality, professional appearance, dependability):

- ☐ Consistently Falls Below Expectations
- ☐ Does not meet expectations
- ☐ Meets expectations
- ☐ Exceeds Expectations in Some Areas or Sometimes
- ☐ **Consistently exceeded expectations**

Comments:

7. Interpersonal/Teamwork Skills (pleasant to work with, collaborative, works well on a team):

- ☐ Consistently Falls Below Expectations
- ☐ Does not meet expectations
- ☐ Meets expectations
- ☐ **Exceeds Expectations in Some Areas or Sometimes**
- ☐ Consistently exceeded expectations

Comments:

Skills

8. Oral communication skills:

- ☐ Consistently Falls Below Expectations
- ☐ Does not meet expectations
- ☐ **Meets expectations**
- ☐ Exceeds Expectations in Some Areas or Sometimes
- ☐ Consistently exceeded expectations

Comments:

9. Written communication skills:

- ☐ Consistently Falls Below Expectations
- ☐ Does not meet expectations
- ☐ **Meets expectations**
- ☐ Exceeds Expectations in Some Areas or Sometimes
- ☐ Consistently exceeded expectations

Comments:

10. Analytical and problem-solving skills:

- ☐ Consistently Falls Below Expectations
- ☐ Does not meet expectations
- ☐ **Meets expectations**
- ☐ Exceeds Expectations in Some Areas or Sometimes
- ☐ Consistently exceeded expectations

Comments:

11. Computer skills:

- ☐ Consistently Falls Below Expectations
- ☐ Does not meet expectations
- ☐ **Meets expectations**
- ☐ Exceeds Expectations in Some Areas or Sometimes
- ☐ Consistently exceeded expectations

Comments:

Additional Comments

Areas of excellence:

Fast learner and open to take feedback and advices.

Showed high commitment on delivering a working iteration of the solution in each check in

Areas for improvement:

Work more on improving her communication skills in terms of proactivity

Focus more on code quality and the extendibility/flexibility of the provided solution

Additional comments :

